

## JOINT (DUAL) MEMBERSHIP 2024

### RULES

- each national society can apply for JOINT (DUAL) MEMBERSHIP on behalf of its members
- national society pays 15 € for each member
- individual applications for JOINT (DUAL) MEMBERSHIP are not allowed
- VAT is included and there is no additional charge for the national society that ordered JOINT (DUAL) MEMBERSHIP
- the deadline for the National Society to apply for the JOINT (DUAL) MEMBERSHIP is March 2024
- JOINT (DUAL) MEMBERSHIP expires on 31.12.2024

### PROCESS

1. National Society checks if and how many of its members are interested in JOINT (DUAL) MEMBERSHIP.
2. National Society contacts (Michael Brackhahn at [president@euroespa.com](mailto:president@euroespa.com)), who will explain the details of the process if necessary. In case of mutual agreement, ESPA informs the Association manager about the new National Society to be imported.
3. In case of mutual agreement national society sends a list of members entitled to JOINT (DUAL) MEMBERSHIP to our Association manager Denisa Svatkova at [svatkova@guarant.cz](mailto:svatkova@guarant.cz) (with Peter Frykholm in copy).
4. The Association manager will double-check the list and inform both the National Society and Peter Frykholm if any of the applicants is already an ESPA member or a member of any other society that also applied for JOINT (DUAL) MEMBERSHIP. (This is necessary to avoid multiple payments for those who happen to be members of more than one National Society.)
5. As soon as we have a clear and confirmed list of members entitled to JOINT (DUAL) MEMBERSHIP, the Association manager will send an invoice to the National Society (with Peter Frykholm in cc).
6. Peter Frykholm informs the Association manager as soon as the invoice is paid.
7. The association manager arranges the import of the list of entitled members into the ESPA membership database and informs the National Society (with Peter Frykholm in copy) about it.
8. The National Society will inform the respective members that they can start enjoying the benefits of being ESPA members.