

JOINT (DUAL) MEMBERSHIP

RULES

- each national society can apply for JOINT (DUAL) MEMBERSHIP on behalf of its members
- national society pays 15 € for each member
- individual applications for JOINT (DUAL) MEMBERSHIP are not allowed
- VAT is included and there is no additional charge for the national society which ordered JOINT (DUAL) MEMBERSHIP
- deadline for national society to apply for the JOINT (DUAL) MEMBERSHIP is March 2020
- JOINT (DUAL) MEMBERSHIP expires on 30.6.2021

PROCESS

1. National society checks if and how many of its members are interested in JOINT (DUAL) MEMBERSHIP.
2. National society contacts (Jürgen de Graaf on j.degraaff@erasmusmc.nl or Claudia Höhne on c.hoehne@drk-kliniken-berlin.de), who will explain the details of the process if necessary. In case of mutual agreement ESPA informs Association manager about new national society to be imported.
3. In case of mutual agreement national society sends a list of members entitled for JOINT (DUAL) MEMBERSHIP to our Association manager on jirackova@associationhouse.cz (Claudia Höhne in copy).
4. The Association manager will double check the list and informs both national society and Claudia Höhne if any of the applicant is already an ESPA member or a member of any other society which also applied for JOINT (DUAL) MEMBERSHIP. (This is necessary to avoid multiple payments for those who happen to be members of more than one national society.)
5. As soon as we have clear and confirmed list of members entitled for JOINT (DUAL) MEMBERSHIP, the Association manager will send an invoice to national society (with Claudia Höhne in cc).
6. Claudia Höhne informs Association manager as soon as invoice is paid.
7. Association manager arranges import of the list of entitled members into the ESPA membership database and informs national society (with Claudia Höhne in copy) about it.
8. National society will inform the respective members that they can start enjoying the benefits of being ESPA member.